

**South West Heritage Trust**

**Equal Opportunities Monitoring Form**

Please complete this form to help us continue to refine and improve our recruitment processes.

It should be returned to [recruitment@swheritage.org.uk](mailto:recruitment@swheritage.org.uk) when you submit your application form.

**Statement**

The South West Heritage Trust is committed to equality of opportunity for all employees and job applicants. We seek the best candidates who most fully fit the qualities identified in the Person Specification and can fulfil the Job Description. This is judged objectively and based on personal merit.

All information given in the following equal opportunities monitoring form is given in strictest confidence and will not be made available to the short-listing or interviewing panel. The data collected is for monitoring purposes only. Completion of the information is not mandatory but will help us to monitor our equal opportunities policy.

**Equal Opportunities Monitoring Form**

**Treated in the strictest confidence**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Post Applied for**  Project Assistant | | **Name** | | | | |
| **Date of birth** | |  | | | | |
| **Are you?**  Please tick **one** of the appropriate boxes against each the questions below | | | | | | |
| **Gender**  1. ☐ Female | 2. ☐ Male | 3. ☐ Prefer not to say | | | | |
| **Sexual Orientation**  1. ☐ Bisexual | 2. ☐ Gay /Lesbian | 3. ☐ Heterosexual | | | 4. ☐ Prefer not to say | |
| **Transgender**  1. ☐ Yes | 2. ☐ No | 3. ☐ Prefer not to say | | | | |
| **How would you describe your ethnic origin?** | | | | | | |
| **a) White** | Z. ☐ English/Welsh/Scottish/  North Irish/British | | | K. ☐ Gypsy or Irish Traveller | | |
|  | D. ☐ Irish | | | Q. ☐ Any other White Background | | |
| **b) Mixed/Multiple Ethnic** | H. ☐ White and Black Caribbean | | | I. ☐ White and Black African | | |
|  | J. ☐ White and Asian | | | S. ☐ Any other mixed background | | |
| **c) Asian or Asian British** | E. ☐ Indian | | X. ☐ Pakistani | | G. ☐ Bangladeshi | |
|  | P. ☐ Chinese | | | Y. ☐ Any other Asian background | | |
| **d) Black/African /Caribbean/ Black British** | T. ☐ Caribbean | | V. ☐ African | | | R. ☐ Any other black background |
| **e) Other ethnic group** | A. ☐ Arab | | | B. ☐ Any other group | | |
| **f) Prefer not to say** ☐ | | | | | | |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Do you consider yourself to have a disability or impairment?**  Under the Equalities Act 2010, a person with a disability is defined as having a physical or mental impairment which has a substantial, long term effect on their ability to carry out normal day to day activities.  Yes☐ No☐ Prefer not to say ☐  If yes, please indicate the nature of your disability. | | | | | | | | |
| ☐ Physical Impairment | | ☐ Mental Impairment | | | | ☐ Mobility Impairment | | |
| ☐ Visual Impairment | | ☐ Hearing Impairment | | | | ☐ Learning Disability | | |
| ☐ More than one Impairment | | ☐ Other | | | | ☐ Prefer not to say | | |
| **Which Religious Group do you belong to?** | | | | | | | | |
| **0** ☐ Buddhist | **1** ☐ Christian | | | **2** ☐ Hindu | **3**☐ Jewish | | | **4** ☐ Muslim |
| **8** ☐ Sikh | **5** ☐ No Religion | | | **6** ☐ Any other religion | **7** ☐ Prefer not to say | | |  |
| **Are you currently employed?**  Yes☐ No☐ | | | | | | | | |
| **Is your main contract?** | | | | | | | | |
| ☐ Permanent | | | ☐ Fixed Term | | | | ☐ Casual / Relief | |

**Thank you for your cooperation.**

**Please return the completed questionnaire with your application form.**